

NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
Thursday, May 10, 2012 - 7:30 p.m.
Huntley Park District, 12015 Mill Street, Huntley, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Thursday, May 10, 2012, at 7:30 p.m. for purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Regular Business**
 - A. Audit and Payment of Bills/Board signs warrant lists.
 1. Discussion and potential action on payment of hotel bill for Assessor's Office employees who attended training in Bloomington.
 2. Discussion and potential action on confirmation of the credit for the sound system purchased for the 2012 Annual Meeting, as approved at the April 12, 2012 Regular Township Board Meeting.
 3. Discussion and potential action on implementation of purchase orders.
 - B. Approval of Minutes
 1. Minutes of April 12, 2012 Regular Township Board Meeting.
 2. Minutes of April 23, 2012 Special Township Meeting.
- 6. Public Comment/ Board Members Response to Public Comment**
- 7. Old Business**
 - A. Discussion and potential action/presentation of the 2009-2010 and 2010-2011 final audits: 1) hiring of a new audit firm to complete these audits and 2) submission of said unapproved audits to the State of Illinois Comptroller's Office.
 - B. Discussion and potential action on verification of cancellation of the Supervisor's credit card and debit card, as approved at the April 12, 2012 Regular Township Board Meeting.
- 8. New Business**
 - A. Discussion and potential action on review of check stubs/statements for January, 2012; February, 2012; March, 2012; and April, 2012.
 - B. Discussion and potential action on the 2012-13 Township Budget.
 - C. Discussion and potential action on hiring an audit firm to conduct the 2011-2012 audit.
 - D. Discussion and potential action on Senior Transportation services
 - E. Discussion and potential action for the Grafton Road District to transfer \$70.00 from **Fund 6929 Miscellaneous** to **Fund 6651-Office Supplies** in the 2011-12 Budget.
 - F. Establishment of agenda items for next meeting.
- 9. Reports**
 - A. Supervisor
 1. FOIA Report
 - B. Trustees
 - C. Clerk
 - D. Assessor
 - E. Road Commissioner
- 10. Executive Session**
- 11. Discussion and potential action of items as discussed at Executive Session.**
- 12. Adjournment**

Dated and posted by Township Clerk Harriet Ford
this 8th day of May, 2012.



Harriet Ford



Grafton Township

McHenry County, IL

P.O. Box 37, Huntley, IL 60142

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Grafton Township Board Meeting Agenda

May 10, 2012

1. Call to Order
2. Pledge of Allegiance
3. Approve Township and Road District Bills
4. Approve Minutes
5. Discussion
6. Adjournment

Posted by Supervisor Moore

5/7/2012

Link Moore

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
May 10, 2012**

1. Call to Order

Supervisor Moore called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Supervisor Moore, Trustees LaPorta, McMahon, Zirk, Murphy, Clerk Ford, Assessor Ottley, Road District Commissioner Freund.

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Set Agenda for Meeting

Motion by Trustee Zirk, seconded by Trustee LaPorta, to approve the Agenda posted by the Clerk as the official Agenda for this meeting.

Roll Call

AYES: Trustees Zirk, LaPorta, McMahon, Murphy

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

5. Regular Business

A. Audit and Payment of Bills

Motion by Trustee Murphy, seconded by Trustee Zirk, to review and discuss the Town Fund bills.

Roll Call voice vote. Motion Passed.

Discussion: Assessor Ottley presented a notarized statement regarding that two Assessor's Office employees, John Collier and Hugo Roldan, have been reimbursed in full for travel expenses and said reimbursement came from William Ottley's personal funds. (EXHIBIT I)

Discussion: Trustee McMahon stated that the \$600.00 charges for the Village of Algonquin Police Department for services at the 2012 Annual Meeting were excessive and unnecessary. Trustee Murphy asked about Line Item 1551- bill for *Send It Corp.* was unnecessary. Trustee LaPorta stated that the continued mailings of postcards have been discussed repeatedly and this item is way over budget. Joseph Vokaty, a member of the audience, wanted to ask a question and stated that he has this right and that an attorney is needed to represent the people of Grafton Township. There was discussion regarding the \$659.00 charge for a new sign for Haligus Road property. Trustee Murphy asked what happened to the old one. Supervisor Moore said that she is the CEO and does not need to bring this item before the Board.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to pay the Town Fund bills excluding Kujovich Consulting \$600.00; J. A. Ketchmark \$160.; Grafton Road District \$300,000.00; Village of Huntley (two charges at \$130.00 each) \$260.00; Village of Algonquin \$600.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$18,813.59; Evans, Marshall & Pease, P.C. \$14,940., for non-fulfillment of their contract stating that this bill will be paid when the auditors present their reports in person to the Board since only one draft audit has been completed and numerous errors exist; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); any Supervisor's MasterCard charges \$1510.84, since the Board passed at the April 12, 2012 Regular Township Meeting that all uses of the MasterCard charge card and debit card would no longer be approved as a result of misuse.

Roll Call

AYES: Trustees Zirk, LaPorta, McMahon

NAYS: Supervisor Moore, Trustee Murphy

ABSENT: None

Motion Passed.

Assessor Ottley requested that it be noted in the record that Supervisor Moore refused to sign the Warrant of Assessor's Bills. (EXHIBIT II)

Assessor Ottley left the meeting at 7:55 p.m.

Motion by Trustee Zirk, seconded by Trustee Murphy to review and discuss the Road District bills.

Roll Call voice vote. Motion Passed.

Discussion: General Discussion.

Motion by Trustee Zirk, seconded by Trustee Murphy to approve the Road District bills with the exception of Grafton Township Town Fund \$448.80 and \$4000; the Bank of New York Mellon \$270,000.

Roll Call

AYES: Trustees Zirk, Murphy, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

1. Discussion and potential action on payment of hotel bill for Assessor's Office employees who attended training in Bloomington.

Discussion: Trustee Zirk stated that Assessor Ottley had to make the payment from his personal funds with an additional \$66.00 in fees due to the fact that the Supervisor did not comply with the procedure to pre-pay the hotel fees associated with the Assessor's Office employees attendance at the training, as passed by the Board at the April 12, 2012 Regular Township Meeting.

2. Discussion and potential action on confirmation of the credit for the sound system purchased for the 2012 Annual Meeting, as approved at the April 12, 2012 Regular Township Board Meeting.

Discussion: Trustee Murphy asked if this action has occurred. Supervisor Moore said she did not return the sound system. Trustee McMahon asked Clerk Ford if she requested the sound system for the 2012 Annual Meeting. Clerk Ford responded that she did not request the system for use at the 2012 Annual Meeting.

Motion by Trustee Murphy, seconded by Trustee Zirk, to direct the Supervisor to return the sound system that she purchased for the 2012 Annual Meeting since purchasing it is not part of day to day operations and since this directive was already "Passed" at the April 12, 2012 Regular Township Board Meeting.

Roll Call

AYES: Trustees Murphy, Zirk, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

3. Discussion and potential action on implementation of purchase orders.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to direct the Supervisor to implement a system of using purchase orders, as recommended by the audit firm.

Roll Call

AYES: Trustees Zirk, LaPorta, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

B. Approval of Minutes

1. Minutes of April 12, 2012 Regular Township Board Meeting.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to approve the Minutes of April 12, 2012 Regular Township Board Meeting.

Roll Call

AYES: Trustees Zirk, LaPorta, Murphy, McMahan

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

2. Minutes of April 23, 2012 Special Township Board Meeting.

Motion by Trustee Murphy, seconded by Trustee Zirk, to approve the Minutes of the April 23, 2012 Special Township Board Meeting.

Roll Call

AYES: Trustees Murphy, Zirk, McMahan, LaPorta

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

6. Public Comment/ Board Members Response to Public Comment

Pam Fender-FOIA on cost of the illegal meeting of April 10, 2012 and 2012 Annual Meeting.

Maggie Darr-Will she be paid for services as Deputy Clerk?

Joseph Vokaty-Legality of charges by the Township for AARP classes. Treasurer is collecting money for another business; any money collected by Treasurer requires a Line Item; Roberts Rules of Order are not allowed to be used at Annual Township Meetings. He requested making a motion.

Loretta Wuich-Criticism of Clerk for having a Deputy Clerk.

Trustees responded.

7. Old Business

A. Discussion and potential action/presentation of the 2009-2010 and 2010-2011 final audits: 1) hiring of a new audit firm to complete these audits and 2) submission of said unapproved audits to the State of Illinois Comptroller's Office.

Motion by Trustee Murphy, seconded by Trustee LaPorta, to discuss the audits. Voice Vote/Motion Passed.

Discussion: Trustee Murphy asked the Supervisor if the auditors would be attending this meeting to present the audits. Supervisor Moore responded that the auditor attended the August, 2011 Meeting. Trustee Murphy replied that the audits were not completed at that time. Trustee LaPorta stated that the head partner of the audit firm worked closely with him and had agreed to present reports in person until they were instructed by the Supervisor not to have any contact with the Board of Trustees.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to direct the attorney to write a final letter to the audit firm of Evans, Marshall & Pease to inform them that they will not be paid until they provide a public presentation of the 2009-2010 and 2010-2011 audits at a meeting of the Supervisor and the Board of Trustees and that if they do not comply a new audit firm should be hired to conduct these audits.

Roll Call

AYES: Trustees LaPorta, Zirk, McMahan, Murphy

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

B. Discussion and potential action on verification of cancellation of the Supervisor's credit card and debit card, as approved at the April 12, 2012 Regular Township Board Meeting.

Motion by Trustee Murphy, seconded by Trustee Zirk, to cancel the Supervisor's credit card and debit card due to misuse.

Discussion: Supervisor Moore asked what statute allows the Trustees to do this. Trustee McMahon responded that it is the responsibility of the Trustees to audit bills *prior* to payment and that using a debit card denies them the opportunity to do so. Trustee LaPorta stated that his action was approved at the April Regular Township Board Meeting and although she was informed that MasterCard charges/debits would not be paid, the Supervisor continues to incur excessive charges at a cost to the taxpayers.

Roll Call

AYES: Trustees Murphy, Zirk, McMahon, LaPorta

NAYS: Supervisor Moore

ABSENT: None

Motion Passed.

8. New Business

A. Discussion and potential action on review of check stubs/statements for January, 2012; February, 2012; March, 2012; and April, 2012.

Discussion: Trustee McMahon stated that he has not received this information. Trustee LaPorta asked Supervisor Moore why she would not make this information available to other elected officials. Supervisor Moore responded stating that the Trustees can come to her office if they want to review financial records.

B. Discussion and potential action on the 2012-13 Township Budget.

Motion by Trustee Murphy, seconded by Trustee Zirk to discuss 2012-2013 Township Budget.

Voice Vote/All present voted AYE. Motion Passed.

Discussion: Trustee Zirk stated that the Township owes the Grafton Road District \$52,041.13; only \$24,500 has been paid and this is not shown on current financial statements. There was discussion regarding the following:

Line Item 1832 should now be \$52,041.13.

Line Item 1834-was \$27,000 will now be \$22,200.

Line Item 1531-was \$22,342 will now be \$36,000.

Line Item 1533-should be \$150,000.

Line Item 1573-should be \$25,000.

Supervisor Moore said the budget will not be balanced. Trustee Zirk said that this was not the case and that the balance of funds reported by the Supervisor was inaccurate. The new budget also would include funds from the selling the Haligus Road property at \$100,000.00. Further discussion regarding fulfilling the Intergovernmental Agreement with the Road District resulted in consensus that a Special Budget Meeting prior to the June 14, 2012 Regular Township Board Meeting was needed.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to table this discussion item until a Special Township Board Meeting for the purpose of discussion of the 2012-2013 Budget would be held on June 4, 2012 at 7:30 p.m. at Huntley Park District.

Voice Vote/Motion Passed.

C. Discussion and potential action on hiring an audit firm to conduct the 2011-2012 audit.

Discussion: Supervisor Moore will prepare an RFP to send to audit firms.

D. Discussion and potential action on Senior Transportation services

Discussion: Trustee Zirk asked if service to Randall Road has been discontinued.

Supervisor Moore responded that it was still being offered.

E. Discussion and potential action for the Grafton Road District to transfer \$70.00 from **Fund 6929 Miscellaneous** to **Fund 6651-Office Supplies** in the 2011-12 Budget.

Motion by Trustee Murphy, seconded by Trustee Zirk, to transfer \$70.00 from Fund 6929 Miscellaneous to Fund 6651-Office Supplies in the 2011-12 Budget.

Roll Call

AYES: Trustees Murphy, Zirk, McMahon, LaPorta, Supervisor Moore

NAYS: None

ABSENT: None

Motion Passed.

F. Establishment of agenda items for next meeting.

Prevailing Wage Ordinance; bank statements and cancelled checks; response from audit firm.

9. Reports

A. Supervisor

No report

B. Trustees

Trustee Zirk stated that she had to FOIA information regarding all past and pending legal bills so that she could work on the 2012-2013 Budget. The Township charged her \$19.42 for copy charges. (EXHIBIT III) She is requesting a refund of these charges be placed on the Agenda for the next meeting. She is an elected official and there was no other method to receive this information so she could perform her duties as Trustee.

C. Clerk

Clerk Ford reported that as required by Township statute the Legal Notice of the 2012-13 Budget posting for the public's review would be in the May 11 or May 12, 2012 Northwest Herald and that she had notified the Supervisor prior to this meeting.

D. Road District Commissioner

Road Commissioner Freund reported numerous financial issues. (EXHIBIT IV)

E. Assessor

Not present.

F. Committee Reports

None.

10. Executive Session

11. Discussion and potential action of items as discussed in Executive Session.

12. Adjournment

Motion was made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting.

Roll Call/Voice Vote/All present voted Aye.

Motion Passed/Meeting adjourned at 9:15 p.m.

Submitted,

Harriet Ford

Grafton Township Clerk

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Type	Terms	Due Date	Split	Ag...	Open Balance
ANCEL, GLINK, DIAMOND, BUCH, DiCIANNI & ROLEK					
Bill		5/5/2012	1533 · LEGAL SERVICE	2	4,667.21
Total ANCEL, GLINK, DIAMOND, BUCH, DiCIANNI & ROLEK					4,667.21
AT&T					
Bill		5/10/2012	-SPLIT-		153.30
Bill		5/10/2012	5552 · TELEPHONE		76.66
Bill		5/13/2012	1752 · TELEPHONE		480.17
Total AT&T					710.13
Beaver Shredding, Inc.					
Bill		5/1/2012	1652 · OPERATING SUPPLIES	6	405.00
Total Beaver Shredding, Inc.					405.00
BLUECROSS BLUESHIELD OF ILLINOIS					
Bill	Net 15	5/15/2012	-SPLIT-		9,846.13
Total BLUECROSS BLUESHIELD OF ILLINOIS					9,846.13
CARDUNAL OFFICE SUPPLY					
Bill		5/13/2012	1851 · OFFICE SUPPLIES		77.81
Bill		5/14/2012	1651 · OFFICE SUPPLIES		279.54
Total CARDUNAL OFFICE SUPPLY					357.35
Cirone Computer Consulting, Inc.					
Bill		5/13/2012	1761 · TRAINING		150.00
Total Cirone Computer Consulting, Inc.					150.00
COM ED					
Bill		4/19/2012	1571 · UTILITIES	18	259.76
Total COM ED					259.76
Costco Membership					
Bill		5/10/2012	1561 · DUES		55.00
Total Costco Membership					55.00
Evans, Marshall & Pease, P.C.					
Bill		2/17/2012	-SPLIT-	80	14,940.00
Total Evans, Marshall & Pease, P.C.					14,940.00
Grafton Township General Assistance					
Bill		5/10/2012	1574 · ANNUAL MEETING		462.04
Total Grafton Township General Assistance					462.04
Grafton Township Road District					
Bill	Annual Meeting	4/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	25	300,000.00
Bill		5/14/2012	1834 · IGA Rent		1,850.00
Bill		5/14/2012	1851 · OFFICE SUPPLIES		28.50

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Type	Terms	Due Date	Split	Ag...	Open Balance
Total Grafton Township Road District					301,878.50
Humana Dental Ins. Co.					
Bill		4/23/2012	-SPLIT-	14	1,222.75
Total Humana Dental Ins. Co.					1,222.75
Huntley American Legion					
Bill		5/10/2012	1575 · ROOM RENTAL		50.00
Total Huntley American Legion					50.00
Ice Mountain Water					
Bill		5/13/2012	1851 · OFFICE SUPPLIES		41.95
Total Ice Mountain Water					41.95
Illinois Property Assessment Inst.					
Bill		5/13/2012	1761 · TRAINING		300.00
Total Illinois Property Assessment Inst.					300.00
Interact Business Products, LLC					
Bill		4/26/2012	1554 · PRINTING	11	274.15
Total Interact Business Products, LLC					274.15
J.A. Ketchmark, LTD.					
Bill		2/11/2012	1531 · ACCOUNTING SERVICES	86	160.00
Total J.A. Ketchmark, LTD.					160.00
JACK FREUND					
Bill		5/14/2012	1451 · HEALTH INSURANCE		310.60
Total JACK FREUND					310.60
JDM Auto					
Bill		4/22/2012	5555 · TRAVEL EXPENSE	15	27.99
Bill		4/26/2012	940 · BUS MAINTENANCE	11	87.89
Bill		5/5/2012	940 · BUS MAINTENANCE	2	253.51
Total JDM Auto					369.39
Kujovich Consulting					
Bill		2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	86	200.00
Bill		4/16/2012	1573 · OTHER PROFESSIONAL SERVICES	21	400.00
Total Kujovich Consulting					600.00
Margaret T. Darr					
Bill		5/14/2012	1565 · CLERK		45.00
Total Margaret T. Darr					45.00
MasterCard Supervisor					
Bill		4/13/2012	1563 · TRAINING	24	20.00
Bill		4/14/2012	1551 · POSTAGE	23	708.43

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Type	Terms	Due Date	Split	Ag...	Open Balance
Bill		4/19/2012	1651 · OFFICE SUPPLIES	18	16.00
Bill		4/19/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	18	34.47
Bill		4/22/2012	1512 · MAINTENANCE SERVICE - EQUIPM...	15	72.94
Bill		5/7/2012	1511 · MAINTENANCE SERVICE-BUILDING		659.00
Total MasterCard Supervisor					1,510.84
NICOR GAS					
Bill		5/17/2012	1571 · UTILITIES		71.34
Total NICOR GAS					71.34
Ottosen Britz Kelly Cooper Gilbert&DiNilf					
Bill		3/8/2012	1533 · LEGAL SERVICE	60	5,206.00
Bill		4/9/2012	1533 · LEGAL SERVICE	28	8,695.59
Bill		4/10/2012	1533 · LEGAL SERVICE	27	4,912.00
Total Ottosen Britz Kelly Cooper Gilbert&DiNilf					18,813.59
Printing & then some					
Bill		3/19/2012	1554 · PRINTING	49	147.80
Bill		4/1/2012	1554 · PRINTING	36	147.80
Total Printing & then some					295.60
TOIRMA					
Bill		5/10/2012	2593 · RISK MANAGEMENT CONTRIBUTION		14,225.00
Total TOIRMA					14,225.00
Tom Jurs					
Bill		5/14/2012	1511 · MAINTENANCE SERVICE-BUILDING		200.00
Total Tom Jurs					200.00
TOM PECK FORD OF HUNTLEY INC					
Bill		4/22/2012	5512 · MAINTENANCE SERVICE - EQUIPM...	15	626.56
Total TOM PECK FORD OF HUNTLEY INC					626.56
United States Postal Service					
Bill		5/10/2012	1551 · POSTAGE		90.00
Total United States Postal Service					90.00
Verizion Wireless					
Bill		5/10/2012	-SPLIT-		59.06
Total Verizion Wireless					59.06
Village of Algonquin					
Bill		5/14/2012	1574 · ANNUAL MEETING		600.00
Total Village of Algonquin					600.00
VILLAGE OF HUNTLEY					
Bill		2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	86	130.00
Bill		2/16/2012	1573 · OTHER PROFESSIONAL SERVICES	81	130.00

GRAFTON TOWNSHIP
Unpaid Bills Detail
 All Transactions

Type	Terms	Due Date	Split	Ag...	Open Balance
Total VILLAGE OF HUNTLEY					260.00
WILLIAM OTTLEY					
Bill		5/13/2012	1760 · TRAVEL EXPENSE		250.44
Bill		5/13/2012	1760 · TRAVEL EXPENSE		9.99
Bill		5/13/2012	1939 · MISCELLANEOUS		66.00
Bill		5/14/2012	1761 · TRAINING		341.60
Total WILLIAM OTTLEY					668.03
Wright Express FSC					
Bill		5/13/2012	-SPLIT-		15.86
Bill		5/14/2012	930 · BUS FUEL		392.66
Bill		5/14/2012	5513 · FUEL		152.11
Total Wright Express FSC					560.63
ZIEGLER'S ACE HARDWARE					
Bill		5/14/2012	1652 · OPERATING SUPPLIES		17.58
Total ZIEGLER'S ACE HARDWARE					17.58
TOTAL					<u>375,103.19</u>

Grafton Township R & B Unpaid Bills Detail All Transactions

Type	Date	Num	Terms	Due Date	Split	Amount
AT&T						
Bill	4/13/2012	847669507004-2012	25 Net	5/8/2012	6552 · TELEPHONE	130.73
Total AT&T						130.73
BLUECROSS BLUESHIELD OF ILLINOIS						
Bill	5/3/2012		25 Net	5/28/2012	9451 · Health / Life Insurance	1,396.78
Total BLUECROSS BLUESHIELD OF ILLINOIS						1,396.78
BOTTS WELDING & TRUCK SERVICE						
Bill	4/11/2012	527776	Net 30	5/11/2012	6112 · MAINTENANCE SUPPLY - E...	94.61
Total BOTTS WELDING & TRUCK SERVICE						94.61
CHICAGO INTERNATIONAL TRUCKS LLC						
Bill	4/3/2012	11020671	10th of month	4/10/2012	6113 · MAINTENANCE SUPPLY - V...	262.72
Bill	4/24/2012	11022362	10th of month	5/10/2012	6113 · MAINTENANCE SUPPLY - V...	137.43
Total CHICAGO INTERNATIONAL TRUCKS LLC						400.15
COM ED						
Bill	4/10/2012		Net 30	5/10/2012	6371 · UTILITIES	174.09
Total COM ED						174.09
COM ED STREET LIGHTS						
Bill	4/25/2012		Net 60	6/24/2012	9519 · Street Lights	272.88
Total COM ED STREET LIGHTS						272.88
Grafton Township Town Fund						
Bill	5/27/2011	52	Net 30	6/26/2011	-SPLIT-	448.80
Bill	2/6/2012		Net 30	3/7/2012	6531 · ACCOUNTING SERVICE	4,000.00
Bill	4/24/2012	2011-2012 pay	Net 30	5/24/2012	6952 · INTERGOVERNMENTAL AG...	17,072.54
Total Grafton Township Town Fund						21,521.34
HINCKLEY SPRINGS WATER CO						
Bill	4/1/2012	10164181040112	Due on receipt	4/1/2012	6122 · OPERATING SUPPLIES	24.82
Total HINCKLEY SPRINGS WATER CO						24.82
Humana Dental						
Bill	5/10/2012		Net 18	5/28/2012	9451 · Health / Life Insurance	203.73
Total Humana Dental						203.73
MasterCard Road Dist.						
Bill	4/10/2012		25 Net	5/5/2012	9472 · Uniforms	184.00
Bill	4/11/2012		25 Net	5/6/2012	6112 · MAINTENANCE SUPPLY - E...	24.79
Bill	4/17/2012		25 Net	5/12/2012	6551 · POSTAGE	45.00
Bill	4/26/2012		25 Net	5/21/2012	6929 · MISCELLANEOUS	107.20
Bill	4/26/2012		25 Net	5/21/2012	9652 · OPERATING SUPPLIES	48.96
Total MasterCard Road Dist.						409.95
MDC ENVIRONMENTAL SERVICES (MARENGO)						
Bill	4/1/2012	10991308	Net 19	4/20/2012	6373 · GARBAGE DISPOSAL	142.93
Total MDC ENVIRONMENTAL SERVICES (MARENGO)						142.93
MICHAEL TODD & COMPANY INC						
Bill	4/24/2012	132224	Net 30	5/24/2012	6112 · MAINTENANCE SUPPLY - E...	410.00
Total MICHAEL TODD & COMPANY INC						410.00
NEXTEL COMMUNICATIONS						
Bill	3/27/2012	866627045-068	Net 45	5/11/2012	6552 · TELEPHONE	136.61
Bill	4/27/2012	866627045-069	Net 45	6/11/2012	6552 · TELEPHONE	136.48
Total NEXTEL COMMUNICATIONS						273.09
NICOR GAS						
Bill	4/4/2012		Net 45	5/19/2012	6371 · UTILITIES	71.35
Total NICOR GAS						71.35
POMP'S TIRE SERVICE, INC.						
Bill	4/11/2012	247527	Net 30	5/11/2012	6112 · MAINTENANCE SUPPLY - E...	1,043.72
Total POMP'S TIRE SERVICE, INC.						1,043.72
ROCKFORD INDUSTRIAL WELDING SUPPLY						
Bill	4/10/2012	02887197	Net 30	5/10/2012	9652 · OPERATING SUPPLIES	24.54
Total ROCKFORD INDUSTRIAL WELDING SUPPLY						24.54
THE BANK OF NEW YORK MELLON						
Bill	4/12/2012		Annual Meeting	4/12/2012	6840 · DEBT SERVICE	270,000.00
Total THE BANK OF NEW YORK MELLON						270,000.00

3:27 PM

05/07/12

Grafton Township R & B Unpaid Bills Detail All Transactions

Type	Date	Num	Terms	Due Date	Split	Amount
TOIRMA						
Bill	4/20/2012	2012-2013 ins	Net 30	5/20/2012	7593 · RISK MANAGEMENT CONTR...	20,469.00
Total TOIRMA						20,469.00
VERMEER MIDWEST						
Bill	4/25/2012	P48626	Net 30	5/25/2012	6312 · MAINTENANCE SERVICE - E...	35.00
Total VERMEER MIDWEST						35.00
ZANCK, COEN & WRIGHT, P.C.						
Bill	3/31/2012	74414	Net 30	4/30/2012	6533 · LEGAL SERVICE	1,675.00
Bill	3/31/2012	74415	Net 30	4/30/2012	6533 · LEGAL SERVICE	2,556.00
Total ZANCK, COEN & WRIGHT, P.C.						4,231.00
ZIEGLER'S ACE HARDWARE						
Bill	4/5/2012	45851/B	Net 30	5/5/2012	6113 · MAINTENANCE SUPPLY - V...	1.98
Total ZIEGLER'S ACE HARDWARE						1.98
TOTAL						321,331.69

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GRAFTON TOWNSHIP

Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	943,266.00	0.0%
1010 · REPLACEMENT TAXES	5,303.52	28,000.00	18.9%
1020 · INTEREST INCOME	0.00	1,400.00	0.0%
1040 · IGA ROAD COM SALARY	0.00	17,073.00	0.0%
1041 · IGA TRANSPORTATION	0.00	10,000.08	0.0%
1045 · GRANT INCOME	0.00	10.00	0.0%
1050 · TRANSPORTATION INCOME	321.00	4,600.00	7.0%
1051 · MUNICIPAL TRANSPORTATION INCOME	0.00	100.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	2,000.00	0.0%
1060 · SALE OF CAPITAL ASSETS	0.00	120,000.00	0.0%
Total CORPORATE FUND REVENUE	5,624.52	1,126,449.08	0.5%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	16,746.00	0.0%
2020 · INTEREST INCOME	0.00	160.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	16,916.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	78,806.04	0.0%
5020 · INTEREST INCOME	12.34	200.00	6.2%
5050 · MISCELLANEOUS INCOME	155.00	150.00	103.3%
Total GENERAL ASSISTANCE FUND REVENUE	167.34	79,156.04	0.2%
Total Income	5,791.86	1,222,521.12	0.5%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CAPITAL OUTLAY			
5831 · EQUIPMENT	0.00	2,000.00	0.0%
Total CAPITAL OUTLAY	0.00	2,000.00	0.0%
CONTRACTUAL SERVICES			
5511 · MAINTENANCE SERVICE - BUILDING	0.00	15,000.00	0.0%
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	9,356.00	0.0%
5513 · FUEL	162.14	500.00	32.4%
5533 · LEGAL FEES	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	2,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	112.00	1,500.00	7.5%
5551 · POSTAGE	0.00	280.00	0.0%
5552 · TELEPHONE	69.28	1,500.00	4.6%
5553 · PUBLISHING	28.80	500.00	5.8%
5554 · PRINTING	0.00	1,500.00	0.0%

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GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
5555 · TRAVEL EXPENSE	0.00	1,000.00	0.0%
5556 · TRAINING	30.00	1,000.00	3.0%
5571 · UTILITIES	0.00	1,500.00	0.0%
Total CONTRACTUAL SERVICES	402.22	38,136.00	1.1%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL			
5421 · SALARIES	482.25	18,000.00	2.7%
5451 · HEALTH INSURANCE	0.00	3,000.00	0.0%
5453 · UNEMPLOYMENT INSURANCE	0.00	1,206.00	0.0%
Total PERSONNEL	482.25	22,206.00	2.2%
Total ADMINISTRATION	884.47	63,842.00	1.4%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	3,500.00	0.0%
5785 · DRUGS	0.00	750.00	0.0%
5786 · FUEL	0.00	560.00	0.0%
Total COMMODITIES	0.00	7,810.00	0.0%
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	1,000.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	11,806.00	0.0%
5882 · HOSPITAL SERVICE	0.00	7,000.00	0.0%
5884 · DENTAL SERVICE	0.00	2,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,360.00	4,000.00	59.0%
5886 · FUNERAL & BURIAL SERVICE	0.00	9,000.00	0.0%
5887 · SHELTER	1,400.00	9,000.00	15.6%
5888 · UTILITY PAYMENTS	304.20	37,000.00	0.8%
5889 · AMBULANCE	0.00	2,000.00	0.0%
5890 · EYE CARE	0.00	2,000.00	0.0%
Total CONTRACTUAL SERVICES	4,064.20	84,806.00	4.8%
Total HOME RELIEF	4,064.20	92,616.00	4.4%
Total GENERAL ASSISTANCE FUND	4,948.67	156,458.00	3.2%

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1829 · CAPITAL ASSET OUTLAY	0.00	443,711.00	0.0%
Total CAPITAL OUTLAY	0.00	443,711.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	10.69	3,000.00	0.4%
1652 · OPERATING SUPPLIES	476.11	3,500.00	13.6%
Total COMMODITIES	486.80	6,500.00	7.5%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	1,850.00	5,000.00	37.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	636.11	4,000.00	15.9%
1531 · ACCOUNTING SERVICES	0.00	12,000.00	0.0%
1533 · LEGAL SERVICE	3,838.75	150,000.00	2.6%
1551 · POSTAGE	869.35	500.00	173.9%
1552 · TELEPHONE	69.27	3,500.00	2.0%
1553 · PUBLISHING	382.70	1,500.00	25.5%
1554 · PRINTING	562.92	2,000.00	28.1%
1561 · DUES	185.00	2,500.00	7.4%
1562 · TRAVEL EXPENSES	0.00	1,000.00	0.0%
1563 · TRAINING	0.00	1,500.00	0.0%
1564 · OFFICIALS STIPEND	0.00	1,000.00	0.0%
1565 · CLERK	19.00	2,000.00	1.0%
1571 · UTILITIES	481.09	6,000.00	8.0%
1572 · FUEL	0.00	500.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	20,480.31	25,000.00	81.9%
1574 · ANNUAL MEETING	2,000.00	2,000.00	100.0%
1575 · ROOM RENTAL	50.00	1,500.00	3.3%
Total CONTRACTUAL SERVICES	31,424.50	221,500.00	14.2%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	500.00	0.0%
PERSONNEL			
1420 · OFFICE Staff Hourly	8,378.60	40,000.00	20.9%
1421 · ELECTED OFFICIALS SALARIES	24,450.66	220,000.00	11.1%
1451 · HEALTH INSURANCE	6,409.91	56,000.00	11.4%
Total PERSONNEL	39,239.17	316,000.00	12.4%

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
SENIOR SERVICES			
900 · BUS SALARIES	2,802.18	42,000.00	6.7%
930 · BUS FUEL	507.03	8,000.00	6.3%
940 · BUS MAINTENANCE	0.00	6,200.00	0.0%
950 · BUS OFFICE SUPPLIES	0.00	600.00	0.0%
959 · BINGO/GAMES	0.00	3,000.00	0.0%
960 · BUS TELEPHONE	92.89	2,000.00	4.6%
967 · PRINTING	2,132.21	2,000.00	106.6%
968 · POSTAGE	923.17	2,800.00	33.0%
970 · BUS MISCELLANEOUS	0.00	400.00	0.0%
Total SENIOR SERVICES	6,457.48	67,000.00	9.6%
Total ADMINISTRATION	77,607.95	1,055,211.00	7.4%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	552.99	7,500.00	7.4%
1899 · OFFICE RENOVATION	0.00	25,000.00	0.0%
Total CAPITAL OUTLAY	552.99	32,500.00	1.7%
COMMODITIES			
1851 · OFFICE SUPPLIES	498.33	7,900.00	6.3%
Total COMMODITIES	498.33	7,900.00	6.3%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	541.50	9,000.00	6.0%
1752 · TELEPHONE	265.45	3,240.00	8.2%
1753 · LEGAL FEES	0.00	5,000.00	0.0%
1754 · OUTSIDE APPRAISER	0.00	14,400.00	0.0%
1755 · POSTAGE	0.00	450.00	0.0%
1756 · SOFTWARE	7,075.00	37,000.00	19.1%
1757 · PUBLISHING	0.00	100.00	0.0%
1758 · PRINTING	0.00	300.00	0.0%
1759 · DUES	0.00	150.00	0.0%
1760 · TRAVEL EXPENSE	3.86	8,000.00	0.0%
1761 · TRAINING	750.00	2,800.00	26.8%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	2,800.00	0.0%
1763 · PAYROLL SERVICE	0.00	5,000.00	0.0%
Total CONTRACTUAL SERVICES	8,635.81	88,240.00	9.8%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	200.00	0.0%
1940 · UNIFORMS	0.00	300.00	0.0%
Total OTHER EXPENDITURES	0.00	500.00	0.0%

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GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
 April 2012 through March 2013

	Apr '12 - Mar 13	Budget	% of Budget
PERSONNEL			
1240 · SALARIES	32,848.32	320,000.00	10.3%
1241 · IMRF	3,281.56	32,000.00	10.3%
1242 · FICA/MEDICARE/TAXES	0.00	24,500.00	0.0%
1243 · HEALTH INSURANCE	4,318.78	58,800.00	7.3%
Total PERSONNEL	<u>40,448.66</u>	<u>435,300.00</u>	<u>9.3%</u>
Total ASSESSOR	<u>50,135.79</u>	<u>564,440.00</u>	<u>8.9%</u>
Total TOWN FUND EXPENDITURES	127,743.74	1,619,651.00	7.9%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	3,100.92	23,500.00	13.2%
Total TOWN IMRF FUND EXPENDITURES	<u>3,100.92</u>	<u>23,500.00</u>	<u>13.2%</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	0.00	16,000.08	0.0%
Total CONTRACTED SERVICES	<u>0.00</u>	<u>16,000.08</u>	<u>0.0%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	2,597.28	5,000.00	51.9%
Total PERSONNEL	<u>2,597.28</u>	<u>5,000.00</u>	<u>51.9%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>2,597.28</u>	<u>21,000.08</u>	<u>12.4%</u>
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	4,280.12	20,000.00	21.4%
3762 · MEDICARE CONTRIBUTION	1,001.00	4,700.00	21.3%
Total TOWN SOCIAL SECURITY EXPENDITURE	<u>5,281.12</u>	<u>24,700.00</u>	<u>21.4%</u>
Total Expense	<u>143,671.73</u>	<u>1,845,309.08</u>	<u>7.8%</u>
Net Ordinary Income	<u>-137,879.87</u>	<u>-622,787.96</u>	<u>22.1%</u>
Net Income	<u><u>-137,879.87</u></u>	<u><u>-622,787.96</u></u>	<u><u>22.1%</u></u>

10:38 AM

05/04/12

TF

GRAFTON TOWNSHIP
Reconciliation Summary
101 · CHECKING ACCOUNT - HARRIS, Period Ending 04/30/2012

	<u>Apr 30, 12</u>
Beginning Balance	278,516.90
Cleared Transactions	
Checks and Payments - 47 items	-112,417.08
Deposits and Credits - 38 items	5,624.52
Total Cleared Transactions	<u>-106,792.56</u>
Cleared Balance	<u><u>171,724.34</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-27,845.39
Total Uncleared Transactions	<u>-27,845.39</u>
Register Balance as of 04/30/2012	<u><u>143,878.95</u></u>
New Transactions	
Checks and Payments - 6 items	-30,412.17
Total New Transactions	<u>-30,412.17</u>
Ending Balance	<u><u>113,466.78</u></u>

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05/07/12

GRAFTON TOWNSHIP
Reconciliation Summary

150 · Money Market/ Loan Proceeds, Period Ending 04/30/2012

	<u>Apr 30, 12</u>
Beginning Balance	157,198.13
Cleared Transactions	
Deposits and Credits - 1 item	12.24
Total Cleared Transactions	<u>12.24</u>
Cleared Balance	<u>157,210.37</u>
Register Balance as of 04/30/2012	157,210.37
New Transactions	
Checks and Payments - 1 item	<u>-5,000.00</u>
Total New Transactions	<u>-5,000.00</u>
Ending Balance	<u><u>152,210.37</u></u>

9:10 AM

05/07/12

GRAFTON TOWNSHIP
Reconciliation Summary
151 · CHECKING-General Assistance, Period Ending 04/30/2012

	<u>Apr 30, 12</u>
Beginning Balance	4,043.34
Cleared Transactions	
Checks and Payments - 10 items	-3,620.15
Deposits and Credits - 2 items	85.10
Total Cleared Transactions	<u>-3,535.05</u>
Cleared Balance	<u>508.29</u>
Uncleared Transactions	
Checks and Payments - 1 item	-30.00
Total Uncleared Transactions	<u>-30.00</u>
Register Balance as of 04/30/2012	<u>478.29</u>
New Transactions	
Checks and Payments - 6 items	-1,105.27
Deposits and Credits - 1 item	5,000.00
Total New Transactions	<u>3,894.73</u>
Ending Balance	<u>4,373.02</u>

9:15 AM
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GRAFTON TOWNSHIP
Reconciliation Summary
152 · Township of Grafton Food Pantry, Period Ending 04/30/2012

	<u>Apr 30, 12</u>
Beginning Balance	567.03
Cleared Transactions	
Checks and Payments - 1 item	-188.00
Deposits and Credits - 2 items	531.00
Total Cleared Transactions	<u>343.00</u>
Cleared Balance	<u>910.03</u>
Register Balance as of 04/30/2012	910.03
Ending Balance	910.03

Grafton Township R & B
Profit & Loss Budget vs. Actual
April through September 2009

	Apr - Sep 09	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	413,168.88	433,043.00	95.4%
9020 · INTEREST INCOME	314.24	4,500.00	7.0%
9040 · Intergovernmental Agreement	0.00	500.00	0.0%
9050 · MISCELLANEOUS INCOME	2,339.58	1,000.00	234.0%
9060 · Permits & Bonds	252.00	3,000.00	8.4%
9080 · GRANT INCOME	0.00	0.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	416,074.70	442,043.00	94.1%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	112,623.97	227,595.00	49.5%
6002 · MUNICIPAL SHARE	0.00	-109,554.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	24,992.22	47,000.00	53.2%
6020 · INTEREST INCOME	304.68	3,500.00	8.7%
6030 · RENTAL INCOME	0.00	0.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	100.00	0.0%
6050 · MISCELLANEOUS INCOME	541.88	600.00	90.3%
6060 · COURT FINES & PERMITS	1,459.99	2,500.00	58.4%
6070 · MAINTENANCE FEES	0.00	0.00	0.0%
6080 · GRANT INCOME	180.91	0.00	100.0%
6090 · Loan Income	0.00	0.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	140,103.65	171,741.00	81.6%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	17,319.40	18,152.00	95.4%
8020 · INTEREST INCOME	26.18	300.00	8.7%
8050 · MISCELLANEOUS INCOME	0.00	100.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	17,345.58	18,552.00	93.5%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	18,288.35	19,168.00	95.4%
7020 · INTEREST INCOME	5.24	100.00	5.2%
7050 · MISCELLANEOUS INCOME	0.00	2,500.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	18,293.59	21,768.00	84.0%
Total Income	591,817.52	654,104.00	90.5%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	8,987.15	35,000.00	25.7%
9652 · OPERATING SUPPLIES	300.10	15,000.00	2.0%
9655 · AUTO FUEL & OIL	5,442.70	35,000.00	15.6%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	70,000.00	0.0%
Total COMMODITIES	14,729.95	155,000.00	9.5%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	96,692.30	200,000.00	48.3%
9518 · ROAD STRIPPING	0.00	15,000.00	0.0%
9519 · Street Lights	1,972.17	6,000.00	32.9%
9520 · ROAD SIGNS & MATERIALS	1,017.25	15,000.00	6.8%
9532 · ENGINEERING SERVICE	500.00	11,000.00	4.5%
9594 · RENTALS	84.00	3,000.00	2.8%
Total CONTRACT SERVICES	100,265.72	250,000.00	40.1%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	886.14	10,000.00	8.9%
Total OTHER EXPENDITURES	886.14	10,000.00	8.9%
PERSONNEL			
9421 · SALARIES	84,066.71	184,000.00	45.7%
9451 · Health / Life Insurance	7,742.91	25,000.00	31.0%
9461 · Social Security Contribution	5,606.46	12,500.00	44.9%
9462 · Medicare Contribution	1,311.19	3,000.00	43.7%
9472 · Uniforms	902.04	1,500.00	60.1%
Total PERSONNEL	99,629.31	226,000.00	44.1%
Total PERMANENT HARD ROAD EXPENDITURE	215,511.12	641,000.00	33.6%

Grafton Township R & B
Profit & Loss Budget vs. Actual
 April through September 2009

	Apr - Sep 09	Budget	% of Budget
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	7,363.98	30,000.00	24.5%
Total PERSONNEL	7,363.98	30,000.00	24.5%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	7,363.98	30,000.00	24.5%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	19,909.00	30,000.00	66.4%
Total CONTRACT SERVICE	19,909.00	30,000.00	66.4%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	158.94	3,000.00	5.3%
Total PERSONNEL	158.94	3,000.00	5.3%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,067.94	33,000.00	60.8%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	4,000.00	0.0%
Total CAPITAL OUTLAY	0.00	4,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	400.00	0.0%
Total COMMODITIES	0.00	400.00	0.0%
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	3,000.00	0.0%
6533 · LEGAL SERVICE	1,275.00	8,000.00	15.9%
6551 · POSTAGE	0.00	50.00	0.0%
6552 · TELEPHONE	1,049.34	4,000.00	26.2%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	500.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	597.52	3,000.00	19.9%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	2,921.86	22,250.00	13.1%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	9,750.00	0.0%
6929 · MISCELLANEOUS	81.90	8,000.00	1.0%
Total OTHER EXPENDITURES	81.90	17,750.00	0.5%
PERSONNEL			
6421 · SALARIES	2,650.00	5,750.00	46.1%
6451 · HEALTH INSURANCE	0.00	0.00	0.0%
6461 · SOCIAL SECURITY CONTRIBUTION	0.00	0.00	0.0%
6462 · MEDICARE	0.00	0.00	0.0%
6472 · UNIFORMS	0.00	0.00	0.0%
Total PERSONNEL	2,650.00	5,750.00	46.1%
Total ADMINISTRATION	5,653.76	50,150.00	11.3%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	69,000.00	135,000.00	51.1%
6832 · VEHICLES	0.00	0.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	1,500.00	0.0%
6840 · DEBT SERVICE	29,287.01	75,000.00	39.0%
Total CAPITAL OUTLAY	98,287.01	211,500.00	46.5%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	1,158.65	10,500.00	11.0%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	1,315.92	10,000.00	13.2%
6113 · MAINTENANCE SUPPLY - VEHICLES	690.86	10,000.00	6.9%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	100.00	0.0%
6122 · OPERATING SUPPLIES	318.29	2,500.00	12.7%
6123 · SMALL TOOLS	223.56	6,000.00	3.7%
Total COMMODITIES	3,707.28	41,100.00	9.0%

3:28 PM

05/07/12

Cash Basis

**Grafton Township R & B
Profit & Loss Budget vs. Actual
April through September 2009**

	Apr - Sep 09	Budget	% of Budget
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDING	47.50	5,000.00	1.0%
6312 · MAINTENANCE SERVICE - EQUIPMENT	1,186.51	8,000.00	14.8%
6313 · MAINTENANCE SERVICE - VEHICLES	1,698.79	8,500.00	20.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	0.0%
6319 · STREET LIGHT	0.00	0.00	0.0%
6332 · ENGINEERING SERVICE	0.00	1,000.00	0.0%
6371 · UTILITIES	1,908.26	12,000.00	15.9%
6373 · GARBAGE DISPOSAL	699.07	3,000.00	23.3%
6394 · RENTALS	0.00	300.00	0.0%
Total CONTRACT SERVICES	5,540.13	39,000.00	14.2%
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	1,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	15,177.00	30,961.00	49.0%
Total OTHER EXPENDITURES	15,177.00	31,961.00	47.5%
PERSONNEL			
6221 · SALARIES	3,710.00	7,750.00	47.9%
Total PERSONNEL	3,710.00	7,750.00	47.9%
Total MAINTENANCE	126,421.42	331,311.00	38.2%
Total ROAD & BRIDGE FUND EXPENDITURES	132,075.18	381,461.00	34.6%
6391 · R&B - CONTINGENCIES	0.00	17,000.00	0.0%
66900 · Reconciliation Discrepancies	0.30		
9917 · PHR - CONTINGENCIES	0.00	15,000.00	0.0%
Total Expense	375,018.52	1,117,461.00	33.6%
Net Ordinary Income	216,799.00	-463,357.00	-46.8%
et Income	216,799.00	-463,357.00	-46.8%

10:43 AM

05/07/12

**Grafton Township R & B
Reconciliation Summary
501 - Money Market, Period Ending 04/30/2012**

	<u>Apr 30, 12</u>
Beginning Balance	300,410.83
Cleared Transactions	
Deposits and Credits - 1 item	23.39
Total Cleared Transactions	<u>23.39</u>
Cleared Balance	<u>300,434.22</u>
Register Balance as of 04/30/2012	300,434.22
Ending Balance	300,434.22

10:53 AM

05/07/12

Grafton Township R & B
Reconciliation Summary
101 - CHECKING ACCOUNT - HARRIS, Period Ending 04/30/2012

	<u>Apr 30, 12</u>
Beginning Balance	256,884.28
Cleared Transactions	
Checks and Payments - 27 items	-25,599.97
Deposits and Credits - 12 items	12,350.60
Total Cleared Transactions	<u>-13,249.37</u>
Cleared Balance	<u>243,634.91</u>
Register Balance as of 04/30/2012	243,634.91
New Transactions	
Checks and Payments - 4 items	-8,064.29
Deposits and Credits - 4 items	124.56
Total New Transactions	<u>-7,939.73</u>
Ending Balance	<u><u>235,695.18</u></u>

System Activity Report

(4/1/2012 - 4/30/2012)

General Assistance

Grants (New Clients) : 0
Grants (Previous Clients) : 0
In-Process : 1
Denials : 5
Sanctions : 0
Terminations : 1

7

\$0.00

General Assistance - Medical

Referrals : 0
Disbursements : 0

0

\$0.00

General Assistance - Work Program Assignments

Job Training : 0
Workfare : 0

0

Emergency Assistance

Grants : 1
In-Process : 1
Denials : 1

3

\$900.00

\$900.00

Grand Totals: 10

\$900.00

April 2012

Food Pantry Count 66

F.O.I.A. 8

GRAFTON TOWNSHIP								
<u>BUS SERVICE</u>		APRIL 2012 TOTALS						
	<u>Grafton</u>	<u>Out of</u>		<u>Grafton</u>	<u>Out of</u>		Sun City	Non Sun City
	<u>Township</u>	<u>Township</u>		<u>Township</u>	<u>Township</u>	Total		
<u>Date</u>	<u>Riders</u>	<u>Riders</u>	<u>Total Riders</u>	<u>Revenue</u>	<u>Revenue</u>	<u>Revenue</u>		
April 2, 2012	2	10	12	\$2.00	\$10.00	\$12.00	8	4
April 3, 2012	9	11	20	\$8.00	\$11.00	\$19.00	11	9
April 4, 2012	14	12	26	\$14.00	\$12.00	\$26.00	20	6
April 5, 2012	9	21	30	\$8.00	\$21.00	\$29.00	27	3
April 6, 2012	Closed		0			\$0.00		
April 9, 2012	2	3	5	\$2.00	\$3.00	\$5.00	3	2
April 10, 2012	10	8	18	\$10.00	\$8.00	\$18.00	14	4
April 11, 2012	7	6	13	\$7.00	\$6.00	\$13.00	8	5
April 12, 2012	6	17	23	\$6.00	\$17.00	\$23.00	23	0
April 13, 2012	1	8	9	\$0.00	\$8.00	\$8.00	8	1
April 16, 2012	8	4	12	\$12.00	\$4.00	\$16.00	4	8
April 17, 2012	6	10	16	\$6.00	\$10.00	\$16.00	12	4
April 18, 2012	6	4	10	\$6.00	\$4.00	\$10.00	6	4
April 19, 2012	6	15	21	\$6.00	\$15.00	\$21.00	19	2
April 20, 2012	1	4	5		\$4.00	\$4.00	4	1
April 23, 2012	4	6	10	\$4.00	\$10.00	\$14.00	8	2
April 24, 2012	8	6	14	\$8.00	\$10.00	\$18.00	8	6
April 25, 2012	3	6	9	\$2.00	\$14.00	\$16.00	6	3
April 26, 2012	7	16	23	\$6.00	\$16.00	\$22.00	18	5
April 27, 2012	3	6	9	\$2.00	\$6.00	\$8.00	8	1
April 30, 2012	5	7	12	\$4.00	\$7.00	\$11.00	9	3
Total April	117	180	297	\$113.00	\$196.00	\$309.00	224	73
Year to Date	117	180	297	\$113.00	\$196.00	\$309.00	224	73

SENIOR TRANSPORTATION SERVICE

YEAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total Rides
2006													
I/D	30	98	108	68	116	113	112	113	148	129	91	154	1280
O/D	10	58	42	33	36	257	31	26	38	31	36	37	635
TOTALS	40	156	150	101	152	370	143	139	186	160	127	191	1915
\$ I/D	\$81.00	\$136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00	
\$ O/D	\$31.00	176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$89.00	\$108.00	\$105.00	
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50	
2007													
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2453
\$ I/D	\$141.00	\$162.50	\$155.50	\$155.00	\$197.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00	
\$ O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$83.00	\$42.00	\$110.00	
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$292.00	\$180.50	\$264.00	\$3,683.00
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00	
2008													
I/D	148	150	168	156	195	200	206	157	132	167	175	228	2082
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862
I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00	
\$ O/D	\$147.00	\$69.50	\$42.50	\$95.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50	
TOTAL	\$316.00	\$246.50	\$246.00	\$281.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00	
2009													
I/D	181	178	182	189	191	189	158	147	129	131	156	160	1991
O/D	80	63	128	138	164	147	137	107	94	74	89	115	1336
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327
\$ I/D	\$221.50	\$195.00	\$202.00	\$199.50	\$203.00	\$211.00	\$196.00	\$193.00	\$126.00	\$147.00	\$175.00	\$184.00	
\$ O/D	\$112.50	\$96.50	\$171.00	\$163.00	\$190.00	\$294.00	\$393.00	\$316.00	\$137.00	\$82.00	\$97.00	\$138.00	
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$589.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,613.00	\$3,842.00	\$4,114.00	\$4,436.00	
2010													
I/S													0
O/S													0
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0
I/D	164	146	136	198	206	180	109	159	219	194	135	192	2038
O/D	121	96	119	115	143	122	109	131	138	144	90	165	1493
TOTALS	285	242	255	313	349	302	218	290	357	338	225	357	3531
\$ I/D	\$182.00	\$221.00	\$175.00	\$241.00	\$236.00	\$195.00	\$222.00	\$185.00	\$262.00	\$238.00	\$135.00	\$237.00	
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00	
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,902.00	\$3,318.00	\$3,714.00	\$3,943.00	\$4,389.00	

